



BARN LIGHT

ELECTRIC COMPANY®

Job Title: Coatings Laborer
Department: Paint & Porcelain
Reports to: Manufacturing Supervisor

Supervisory Responsibility: No
FLSA Status: Non-Exempt
Physical Demands: Level III

Job Summary: Responsible for properly preparing, cleaning and racking parts to be powder coated while making sure paperwork is complete and accurate. Also responsible for de-racking and inspecting parts after painting and prepare and complete paperwork to be sent to QC and assembly.

Essential Duties and Responsibilities:

- Clean and sand parts
- Prepare parts for paint using cleaners or solutions
- Add masking components as needed to parts
- Rack parts using proper spacing
- De-rack parts keeping work orders connected to parts
- Complete all paperwork accurately
- Responsible for keeping shop clean all other tasks as assigned
- Work in accordance with all safety procedures and policies, and wear all PPE as needed
- Assist other manufacturing departments as directed by Management when necessary
- Adheres to all company policies, procedures and Standard Code of Conduct
- Maintain regular and prompt attendance
- Perform other duties as assigned

Required Skills

- Integrity and ability to work independently
- Understand and interpret blueprints, specifications, and operating instructions
- Ability to work in a fast-paced environment with attention to detail
- Must be able to pass a fit test for respirator.

Preferred Skills

- 1 year experience in manufacturing or painting
- Proven working experience as laborer preferred but not necessary
- Knowledge of cleaning chemicals and supplies
- Familiarity with Material Safety Data Sheets

Educational/Certification/License Requirements

- High School Diploma or equivalent

Level III Physical Demands

Following are descriptions of five terms on which physical demands are expressed:
Seldom: not at all to once per work day.

Occasionally: up to 1/3 of the work day.
Frequently: up to 2/3 of the work day.
Constantly: 2/3 or more of the work day.
WNL: Within Normal Limits

- **Stand:** CONSTANTLY - standing and sitting as necessary to complete task performed.
- **Walk:** FREQUENTLY between work stations or to obtain parts and supplies.
- **Sit:** SELDOM to OCCASIONALY
- **Lift:** May lift smaller items on a FREQUENT to CONSTANT basis throughout the day. May OCCASIONALLY to FREQUENTLY lift and carry up to 50 pounds for short distances. May lift and carry up to 50 pounds on an OCCASIONAL basis.
- **Carry:** May OCCASIONALLY to FREQUENTLY lift and carry up to 50 pounds for short distances. May lift and carry up to 50 pounds on an OCCASIONAL basis.
- **Push/Pull:** CONSTANTLY
- **Controls:** CONSTANTLY. Controls include office equipment, and keyboards.
- **Climb:** The worker may be required to use a flight of stairs or a step stool on a CONSTANT basis.
- **Balance:** Within normal limits.
- **Bend/Stoop:** FREQUENTLY at waist level if retrieving a dropped item. The worker may slightly bend at the neck level on and CONSTANTLY to FREQUENT basis while working on computer.
- **Crouch:** FREQUENTLY
- **Twist:** May OCCASIONALLY be required at neck or waist levels to accomplish various tasks from either a seated or standing position. Can be regulated by use of proper body mechanics and positioning. In addition, the worker will CONSTANTLY twist at the wrists when working on keyboard.
- **Knee/Crawl:** Not a required physical demand of this position.
- **Handle/Grasp:** FREQUENTLY
- **Fine Manipulation/Fingering:** Not a required physical demand of this position
- **Reach: Floor to Waist Level:** FREQUENTLY to retrieve items located below waist level. Waist to Shoulder Level: FREQUENT with minimal extension to retrieve supplies from workstation. Shoulder Level to Overhead: SELDOM to OCCASIONAL, may be performed with either hand.
- **Vision:** Normal to corrected vision is required.
- **Talk/Hear:** The worker should have the ability to communicate effectively with co-workers.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Barn Light Electric is an equal employment opportunity employer.

Acknowledgement

I have received, reviewed, and fully understand the above job description. I attest that I am capable of fulfilling the satisfactory execution of the essential duties and physical demands described herein, under any and all conditions as described.

Employee Name _____

Employee Signature _____ Date _____